



# ACIE Charity Accounting Certificate at Sheffield Hallam University

**Four day course plus exam**

Next presentation 20-23 March 2012

(with exam on 25 June 2012)



If you are looking to gain a rapid in depth understanding of charity accounting, including the framework of charity law and regulation, the **ACIE Charity Accounting Certificate** offered at Sheffield Business School at Sheffield Hallam University provides the ideal opportunity.

**Sheffield Hallam University is currently the only university validated to offer the ACIE Certificate as part of a taught course.**

This Certificate forms part of the **MSc in Charity Resource Management** and is achieved by successful completion of the module *Charity Structures, Regulation and Accounting*. It can be taken either as part of the MSc or as a self-contained module for personal development purposes. Students who successfully complete this module with a mark of at least 50 per cent are entitled to be awarded the **ACIE Charity Accounting Certificate**.

**The following topics will be covered through a combination of taught class sessions, student presentations, and case studies.**

- The Framework of UK Charities and Voluntary Organisations
- Charity Law and Structures
- Charity Accounting – Principles
- Charity Financial Reporting (especially under SORP 2005\*)
- Trustees' Reports and Preparation of Accounts
- Scrutiny of Accounts including the duties of Independent Examiners and Auditors
- Financial Decision Making and Policy Issues
- Accounting, Fundraising and Financial Management/ Governance

\* Statement of Recommended Practice on Accounting and Reporting by Charities

The module is led by Professor Gareth Morgan (Professor of Charity Studies) with additional input from other staff of the University – all with many years experience in charity accounting.

The fee for this module on its own is currently £720 (UK/EU students). Please note that there is an additional Certificate Registration Fee – currently £50 – payable to the ACIE (and the cost of joining the ACIE as an Associate Member, if you have not previously joined). However those who have paid this fee are not charged a further fee when they apply to upgrade to ACIE Full Membership.

## MSc in Charity Resource Management

The MSc in Charity Resource Management is a flagship two year part-time course for those with significant responsibilities in the charity sector concerned with the generation and use of resources. It links the themes of charity accounting and regulation, fundraising/income generation, and issues of strategic change for the sector.

The course starts in January 2012 with eight taught modules over two years. Each module comprises a four day block in Sheffield, extensive private study, and a dissertation allowing you to undertake a research project in the charity field. **The full MSc includes the modules leading to the ACIE Charity Accounting Certificate (as opposite) and the Institute of Fundraising Certificate in Fundraising Management (below).**

The University is currently offering scholarships which cover almost 40 per cent of the MSc fees for students from charities with limited resources but early application is recommended.

## Institute of Fundraising Certificate in Fundraising Management



If the full MSc is too much to consider, it is possible to take two other modules – *Charity Fundraising Practice* and *Charity Fundraising Management and Governance*. You will thus obtain the UK's leading qualification for fundraising professionals – the Institute of Fundraising Certificate in Fundraising Management and admission to the Institute as a Full Certificated Member with the qualification **MInstF(Cert)**.

Each of these is assessed by an extended coursework assignment exploring fundraising issues in your own experience. The content is relevant to all types of fundraising/income generation, in any type of charitable organisation. The two modules are next available 26-29 June 2012 and 18-21 September 2012.

## Please make application enquiries to the postgraduate and part-time enquiry team

Phone (0114) 225 2820

Fax (0114) 225 5268

Email [sbs@shu.ac.uk](mailto:sbs@shu.ac.uk)

**The Association of Charity Independent Examiners** (ACIE) is the professional body for those who undertake the scrutiny of charity accounts below the level where a full audit is needed (this applies to most charities up to £500,000 income).

ACIE was formed in 1999 and its professional qualifications are now recognised in the Charities Act 2006 and in the charities acts for Scotland and Northern Ireland.

Once awarded the ACIE Certificate, the path to becoming a Full Member of ACIE is considerably simplified as you will normally only need to undertake one preparation and independent examination of a set of charity accounts to gain the qualification **LCIE**, **MCIE**, or **FCIE** (depending on the size/range of charities for which you seek to be admitted). Please see [www.acie.org.uk](http://www.acie.org.uk) for more information.

The ability to act as a professionally-qualified independent examiner can be very important, but more broadly the ACIE Certificate is likely to be a valuable qualification for anyone working on finance issues with charities up to £0.5M income.